Announcement of Position Opening Diocese of Norwich Outreach to Haiti

The Diocese of Norwich seeks a full time Executive Director for Diocese of Norwich Outreach to Haiti.

<u>Mission</u>: As an expression of our Catholic Faith, Diocese of Norwich Outreach to Haiti, a sponsored ministry of the Diocese of Norwich, is committed to serving the people of Haiti in the spirit and values of the Gospel. While providing sacramental and spiritual support, this ministry offers education, health care, and other services to Haitians in need.

<u>Overview of Responsibilities</u>: The Executive Director is responsible to the Board of Directors for all aspects of the Diocese of Norwich Outreach to Haiti (Outreach) in both the United States and Haiti, including leading the organization, overseeing operations, managing staff, and ensuring the achievement of Outreach's mission and goals.

<u>Qualifications</u>: Respect and support for the leadership and teachings of the Catholic Church and the ability to work within the organizational structure of the Church. A bachelor's degree and work experience in a related management field are required.

Competency in the following areas is essential:

- 1) Non-profit administrative and financial management,
- 2) In-person and remote supervision of staff,
- 3) Community relations and volunteer recruitment, and
- 4) Faith-based development and fundraising.

Knowledge of French and Haitian Creole helpful but not necessary.

<u>Application</u>: Please send letter of application, salary expectations, and a resume by September 12, 2025 to <u>thomas.campbell@outreachtohaiti.org</u>

To download the complete position description, <u>click here</u>.

Please include in your letter of application package:

- 1. Your qualifications for this leadership position.
- 2. Your familiarity with Haiti and the needs of the country.
- 3. List of at least three (3) references and/or letters of reference.
- 4. Salary Expectation for full time position (35 hours).